

Agenda

Opening Remarks	
1. Welcome - Andrew	3:00 – 3:05
2. Introductions – Andrew	3:05 – 3:20
3. Adopt Minutes – Candy	3:20 – 3:25
General Business & Discussion Items	
4. Investing In Futures Academy – Svea	3:25 – 3:35
Action Items	
5. Unified Funding Agency (UFA) a. UFA briefing/Q&A – Jackie b. Call for vote on UFA designation – Candy <i>Motion to designate the County/HSD as the Unified Funding Agency for the Everett/Snohomish County Continuum of Care and to apply to HUD for UFA designation.</i>	3:35 – 3:45
6. Four Standing Committees	
a. Report from Ad Hoc Committees Committee with recommendations for the modified standing committees	3:45 – 4:15
b. Call for vote Standing Committees – Candy	4:15 – 4:20
c. <i>Motion to adopt the four modified standing committees into the Governance Charter</i>	
d. Seat Standing Committees – Andrew	4:20 – 4:35
7. Next Steps	
a. Executive Committee – anticipate the first meeting will be in May	4:35 – 4:40
b. PEH Meetings in June /September/December – Andrew	4:40 – 4:45
8. Wrap Up and Adjourn – Andrew	4:45 – 4:00

Unified Funding Agency Information

578.11 Unified Funding Agency

(a) **Becoming a Unified Funding Agency.** Collaborative applicant must be selected by the CoC to apply to HUD to be designated UFA for CoC.

(b) **Criteria for Designating a UFA.**

- (1) The CoC it represents must meet the requirements of 578.7 (Responsibilities of the CoC)
- (2) The collaborative applicant must be a legal entity and have the appropriate financial management systems which meet the standards set forth in 24 CFR part 84.21 OR 24 CFR part 85.20 (85.20 applies to County)
- (3) Demonstrates ability to monitor subrecipients; and
- (4) Other criteria as established by NOFA.

(c) **Requirements.** UFAs shall:

- (1) Apply for funding for all projects w/i the geographic area. Enter into grant agreement w/ HUD for entire geographic area.
 - (2) Enter into agreements with subrecipients, receive and distribute funds.
 - (3) Require subrecipients to establish fiscal control and accounting procedures in accordance with 24 CFR parts 84 and 85 (84 applies to non-profits)
 - (4) Obtain approval from CoC before submitting a request for an amendment to HUD.
- Even if the Continuum designates a UFA to submit the application for funding, the Continuum of Care retains all of its duties.

Unified Funding Agency Costs. Under this interim rule, HUD lists eligible UFA costs in § 578.41(b) and (c). Similar to the cap on planning costs for CoC, HUD will allow no more than 3 percent of the FPRN, or a maximum amount to be established by the NOFA, whichever is less, to be used for UFA costs. This amount is in addition to the amount made available for CoC planning costs. UFA costs include costs associated with ensuring that all financial transactions carried out under the Continuum of Care program are conducted and records maintained in accordance with generally accepted accounting principles, including arranging for an annual survey, audit, or evaluation of the financial records of each project carried out by a subrecipient funded by a grant received through the Continuum of Care program. The funds made available to UFAs related to establishing fiscal controls will be added to a CoC's FPRN to establish the CoC maximum award amount.

Clarification on Unified Funding Agencies (UFAs)

In order to be compliant with the McKinney-Vento Act as amended by the HEARTH Act as well as the CoC Program interim rule, the FY 2012 CoC Registration process will include an opportunity for collaborative applicants to submit a request to be designated as a Unified Funding Agency (UFA). The regulatory standards to be designated by HUD as a UFA are necessarily high, and HUD does not expect most communities to be able to meet these standards in FY 2012 - in part because communities have not had sufficient time to implement the new CoC Program Rule. However, HUD strongly encourages communities that intend to seek UFA designation in the future to review the questions included in the

2012 Registration process in order to guide local capacity building activities to prepare for future competitions.

Unified Funding Agency <i>Comparative Analysis</i>	
Pros	Cons
<ul style="list-style-type: none"> • Cash Match Flexibility • Increased percentage of program admin would be passed directly to the program • Streamlined contracting process • Eases data entry burden for agencies, because the County would enter the data • Additional support for agencies for applications, reporting and monitoring • Competition is an inevitable part of the CoC going forward, designating a UFA offers the most flexibility in how that competition is conducted • Once grants are aligned they will all be on the same program year, which will provide for streamlined data pulls and reviews • Will make reporting to HUD in the CoC application easier – less staff time sorting out various program years. 	<ul style="list-style-type: none"> • County required to perform annual fiscal audit • Increased work load for the County, however, not expected to be overly burdensome • Need to align all CoC grants